# Cookies Policy of BE4 Management

This Cookie Policy was Last updated on 14/01/2023.

Please read our Cookie Policy in order to know which types of Cookies We or our partners use, their respective purpose and expiration time.

For further information on how We use, store and keep Your personal data secure, see Our *Privacy Policy*.



### <u>Terminology</u>

We use the following terms which might be stated in both singular and plural form without losing their meaning. For the purposes of this Cookie Policy these terms of which the initial letter is capitalized are:

"Company"

also referred to as "We", "Us", "Our" or "Ourselves" refers to

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#### "Cookie"

is a small text file that a website stores on your device such as a computer or mobile device when you visit the site (<u>https://commission.europa.eu/cookies-policy\_en</u>).

#### "Device"

means any device that can access the Service such as a computer, a cellphone or a digital tablet.

#### "User"

also referred to as either "You", "Your" or "Visitor" means any individual, company or legal entity using or visiting the Website from any device.

#### "Website"

refers to <u>www.be4management.be</u> and accessible from this <u>link</u>.

## Legal Context

We are based in Belgium and are therefore subject to:

- the Belgian Law of 13 June 2005 (Law on electronic communications),
- the <u>Belgian Law of 30 July 2018</u> (Law on the protection of natural persons with regard to the processing of personal data) and
- the <u>European Regulation 2016/679</u> of the European Parliament and of the Council of 27 April 2016. This Regulation on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC and aims to protect all EU citizens from privacy and personal data breaches in an increasingly data-driven world, while creating a clearer and more consistent framework for businesses (hereafter the "General Data Protection Regulation" or "GDPR").

### Types of Cookies - Why and How We use them

### Cookie Types based on their Administrator

#### First-Party Cookies

These Cookies are created and stored by the Website and are used to provide a better user experience. An example: the Website stores Your preferred language settings, if applicable.

#### Third-Party Cookies

These Cookies are created, placed and stored by our Partners. An example: the collection of Your browsing data and behavior on different websites.

### Cookie Types based on their Duration and Expiry

#### Session Cookies

These type of Cookies will be deleted once Your browsing session is terminated or Your browser has been closed.

#### Persistent Cookies

These type of Cookies will remain on Your device until they expire or are deleted by You. We use both session and persistent Cookies for the purposes set out below.

### Cookie Types based on their Purpose

Below You will find a general classification of different types of Cookies based on their duration, administrator and purpose. We also recommend You to have a look at the <u>"List of Cookies used on our Website"</u> below which will be more detailed.

#### **Essential Cookies**

by duration: Session or Persistent Cookies by administrator: First-Party Cookies or Third-Party Cookies by Purpose: To measure the system and security effectiveness

- > To identify Your Cookie banner or login settings
- To prevent abuse of Your User account

#### Marketing Cookies

by duration: Persistent Cookies

by administrator: Third-Party Cookies

by Purpose: To track advertising effectiveness to provide a more relevant service and deliver better ads to suit Your interests.

#### **Functional Cookies**

by duration: Persistent Cookies

by administrator: First-Party Cookies or Third-Party Cookies by Purpose: To collect data to remember choices Users make to improve and give a more personalized experience.

#### Analytics Cookies

by duration: Persistent Cookies

by administrator: First-Party Cookies or Third-Party Cookies by Purpose: To understand how Visitors interact with our website, discover errors and provide a better overall analytics.

# List of Cookies used on our Website

Domain	Cookie Key	Party	Cookie Type	Expiration	Description
.be4management.be	consent-policy	firtst-party	Essential	12 months	Used for cookie banner parameters
.www.be4management.be	XSRF-TOKEN	firtst-party	Essential	Session	Used for security reasons
.www.be4management.be	bSession	firtst-party	Essential	30 minutes	Used for system effectiveness measurement
.www.be4management.be	fedops.logger.defaultOv errides	firtst-party	Essential	Session	Used for stability/effectiveness measurement
.www.be4management.be	hs	firtst-party	Essential	Session	Used for security reasons
.www.be4management.be	ssr-caching	firtst-party	Essential	1 minute	Used to indicate the system from which the site was rendered
.www.be4management.be	svSession	firtst-party	Essential	12 months	Used in connection with user login
.wix.com	_wixCIDX	third-party	Essential	3 months	Used for system monitoring/debugging
.wix.com	_wixUIDX	third-party	Essential	9 months	Used for support assistance identification
.wix.com	wixClient	third-party	Essential	14 days	Used to identify logged in users
.wix.com	wixSession2	third-party	Essential	2 months	Used in connection with user login
.wix.com	XSRF-TOKEN	third-party	Essential	Session	Used for security reasons
.wix.com	bSession	third-party	Essential	30 minutes	Used for system effectiveness measurement
.engage.wixapps.net	XSRF-TOKEN	third-party	Essential	Session	Used for security reasons
.engage.wixapps.net	bSession	third-party	Essential	30 minutes	Used for system effectiveness measurement
.wixlabs-wix-faq-11.appspot.com	bSession	third-party	Essential	30 minutes	Used for system effectiveness measurement

# Your Choices Regarding Cookies

Please set your own Cookie preferences by using our Cookie banner on Our Website. By not accepting some Cookies you might experience some inconvenience during Your use of the Website.

Below your find links to different web browsers in order to clear or manage Cookies at any time.

- > Are you using Chrome? Please visit <u>this link</u> from Google.
- > Are you using Internet Explorer? Please visit <u>this link</u> from Microsoft.
- Are you using Firefox? Please visit <u>this link</u> from Mozilla.
- > Are you using Safari? Please visit this link from Apple.

In case You use another web browser which is not listed above we recommend you to visit the official pages of that web browser.

## Modifications to this Cookie Policy

We reserve the right to unilaterally modify or edit our Cookie Policy at any given time.

Any new or modified version will be published on Our Website and consequently be applicable from the date of publication. In this case You will be requested to consent to the updated version and Your new consent, if any, will not affect the lawfulness of any processing of Cookies carried out before your consent was renewed or withdrawn. You will find the new date mentioned above (see "*Last updated on*").

### Contact Us

Please contact us if You have any relevant questions about this Cookies Policy by sending Us an e-mail to <u>gdpr@be4management.be</u> or <u>info@be4management.be</u>.



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